

**GIFT LETTER**

**Part I**

This is to certify that I/We: \_\_\_\_\_  
Name of Donor(s)

\_\_\_\_\_ Have given \$ \_\_\_\_\_ on \_\_\_\_\_  
Amount of gift Date funds given

-----OR-----

\_\_\_\_\_ Will give \$ \_\_\_\_\_ on \_\_\_\_\_  
Amount of gift Date funds will be given

To: \_\_\_\_\_  
Name(s) of recipient(s)

Who is My/Our: \_\_\_\_\_  
Relationship between donor(s) & recipient(s)

**THIS IS A BONA FIDE GIFT. THERE IS NO OBLIGATION,  
EXPRESSED OR IMPLIED, TO REPAY THIS SUM AT ANY TIME.**

\_\_\_\_\_  
SIGNATURE OF DONOR

\_\_\_\_\_  
SIGNATURE OF DONOR

Address of Donor(s)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Tel. (    ) \_\_\_\_\_

Tel. (    ) \_\_\_\_\_

If the gift "Has been given" please provide a copy of the cancelled gift check or a copy of a cashier's /bank check, and the deposit slip showing the funds are in the borrowers' (recipients') account.

If the gift is "To be given" a cashier or bank check is preferred. Otherwise, please provide a copy of the gift check, and the deposit slip showing the funds are in the borrowers' (recipients') account.

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**Part II**

**Verification of Donor(s) Funds**

I hereby verify that the above-named donor(s) have or did have (if gift has been given) sufficient funds available to cover the stated gift amount.

\_\_\_\_\_  
Name of Bank

\_\_\_\_\_  
Signature of Bank Official

\_\_\_\_\_  
Address of Bank

\_\_\_\_\_  
Title of Bank Official

\_\_\_\_\_

\_\_\_\_\_  
Date

**Please provide a bank seal or stamp on this form.**